

Q and A Pack

RAF/2024/00011: Panel of Auditors.

EMPLOYER:	The Road Accident Fund ("RAF")
RFP NUMBER:	RAF/2024/00011
DESCRIPTION:	The Road Accident Fund (Raf) hereby invites experienced and suitably qualified audit firms to be listed on the panel of auditors to assist internal audit department with outsourced, co-sourced internal audit services and secondment of resources nationally as and when required for a period of five (5) years.
DATE OF PUBLICATION:	22 March 2024
BID VALIDITY PERIOD:	90 days from the Bid Closing Date
BID CLOSING DATE:	29 April 2024
BID CLOSING TIME:	11h00
TENDERS MUST BE HAND DELIVERED OR COURIERED TO:	The Road Accident Fund (RAF) 420 Witch Hazel Avenue Eco Glades 2 Office Park, Block F (at reception) Attention: RAF's Representative mentioned below
RAF'S REPRESENTATIVE	Tshiamo Motitswe: e-mail Tshiamomo@raf.co.za

1. **SBD 3.3 Pricing Schedule (on electronic page 6 of the Request for Proposal (RFP) document):** We note a request for a ceiling price, references to phases of the project and quantity for travel and other expenses. Could the number of hours, staff mix, phases etc that will be required, please be supplied to enable a proper calculation?

Answer: The published applicable Auditor-General rates will be applied in respect of hourly billing for all respective contracted staff supplied to the RAF, including travel and disbursements.

2. **SBD 6.1 Preference Points Claim (on electronic page 14 of the RFP document):** No mention is made of BBBEE – will any preference points be allocated for tenderers' BBBEE Level status?

Answer: Please note that BBBEE is no longer applicable. We are now utilizing specific goals for points, however it is not a requirement for this tender.

3. **Technical / Functional Criteria (on electronic page 23 to 26 of the RFP document) – CV Template:** Is the use of the RAF's CV template compulsory or can bidders just ensure that all the required information and supporting documentation are included in the tenderers' bid response for each of the resources included as part of the proposed team?

Answer: Yes we will accept, as long as the bidder can ensure that all the required information and supporting documentation are included in the bidder's bid response for each of the resources included as part of the proposed team.

4. **Technical / Functional Criteria (on electronic page 23 to 26 of the RFP document) – Resource Points allocation:** Will no Technical / Functional points be allocated for the Engagement / Lead Partner? It is noted that points are only allocated for staff levels below the Engagement / Lead Partner (i.e. Engagement Senior Manager and below).

Answer: Yes. The engagement partner's experience, and qualifications will be evaluated in the mandatory phase.

5. **Technical / Functional Criteria (on electronic page 23 to 26 of the RFP document) – Resource Points allocation:** Will no Technical / Functional points be allocated for the Engagement / Lead Partner? It is noted that points are only allocated for staff levels below the Engagement / Lead Partner (i.e. Engagement Senior Manager and below).

Yes. The engagement partner's experience, and qualifications will be evaluated in the mandatory phase.

6. Could you kindly advise if the questions and answers from yesterday's briefing session will be published to all interested bidders, or on RAF's website?

Answer: The Q and A will be published on RAF website and e-tender portal on 16 April 2024.

7. Is it mandatory for Senior Auditors and Internal Auditors to have the CFE professional qualification or is the ACFE Affiliate also acceptable.

Answer: It is not compulsory; however it will be an advantage if they are certified as per the points allocation table.

8. With regards to the National Diploma or Bachelor's degree, is there a more specific specialty which is a requirement or for example any diploma or Bachelor's degree in Accounting will suffice.

Answer: Yes. It will suffice, however if the resources hold qualifications for the category they are bidding for will be as advantage as per the points allocation table.

9. Could you kindly provide clarification on the reason for the re-advertisement? Upon review, the scope of the tender appears to be consistent with the previous tender.

Answer: The new tender is advertised to augment the current panel for category 2 and 4.

10. kindly advise whether separate tender submissions should be made, should a service provider wish to tender for both Categories, i.e:

Answer: A bidder must submit a separate technical proposal for each category that they are bidding for as per the category list above.

11. With reference to paragraph 5.2.3.2 of the document titled "*BID SPECIFICATION: PANEL OF AUDITORS FOR A PERIOD OF (5) FIVE YEARS*", CV's of the proposed resources should be submitted "*as per the provided RAF CV Template*". The RAF CV Template is not attached to the invitation to bid.

Answer: The CV template is uploaded on the website and e-tender bulletin.

12. Please advise if only ACFE designations will be accepted, or will ICFP designations be considered?

Answer: ACFE designations will be accepted.